


**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



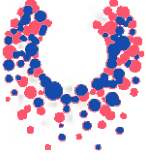
TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 6 February 2018	Ref No: 3003			
Type of Operational Decision:				
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>			
Status: For Publication				
Title/Subject matter: Cancer Research UK Awareness Roadshow Kay Gardens Display Area 28th & 29th August 2018				
Budget/Strategy/Policy/Compliance – Is the decision:				
(i) within an Approved Budget	✓			
(ii) not in conflict with Council Policy	✓			
(iii) not raising new issues of Policy	✓			
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	No			
	<table border="1"> <tr> <td>Signed: (By EA Officer)</td> <td>Date:</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Signed: (By EA Officer)	Date:	
Signed: (By EA Officer)	Date:			
Details of Operational Decision Taken [with reasons]: Establishment of a free mobile awareness and information service. On board the bus are a team of cancer information specialists who offer Information and support to anyone with a concern or question relating to cancer. The roadshow offers a free BMI and Smokerlyzer testing. No appointments are required and anyone is welcome either to just pick up leaflets or for a face to face conversation. All information is free and confidential. vehicle dimensions are: Weight: 4.5tonnes Height: 3.13m Length: 6.65m Width: 5.55m				

Decision taken by:	Signature:	Date:
Head of Engineering		07/02/18
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**



CANCER
RESEARCH
UK



Cancer Research Roadshow UK Unit

Cancer Research UK's Cancer Awareness Roadshow first hit the road in 2006 and was set up in partnership with Ronan Keating and the Marie Keating Foundation, who continue to support the Roadshow today.

Our four teams have reached over half a million people and the number grows every week. Our aim is that every visitor leaves the Roadshow with a better awareness of cancer, what changes they can make for their health and where they can find further support.

We help people understand the signs and symptoms of cancer, encourage them to know what's normal for them and give them the confidence to speak to their GP with any concerns. Please note, there is no fundraising involved with the unit.

Small unit (NW)

Dimensions:

6.65m x 5.55m - full set up box area (when awning is fully out combined with unit area)

Structure Coachwork details:

Box Body length inc over cab store: 6.65m

Body width: 2.09m

Body height: 3.13m

Rear door width: 0.73m

Rear door height: 1.875m

Main door width: 1.28m

Main door height: 2.27m

Awning height: 2.49m

Awning length: 3.46m

Awning width: 2.35m

Awning area: 8.13m

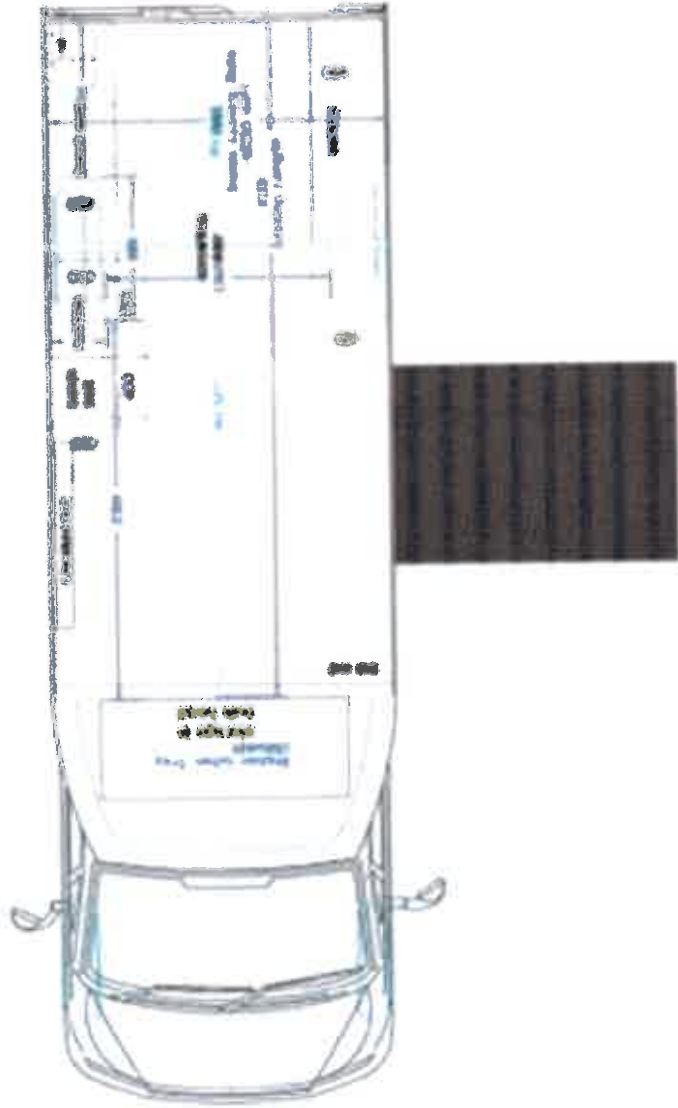
External Dimensions

RPM, The Old Treacle Factory, 24-40 Goodwin Road, London W12 9JW

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Birds eye view of open unit



Width (5.55m)

Length (6.65m)

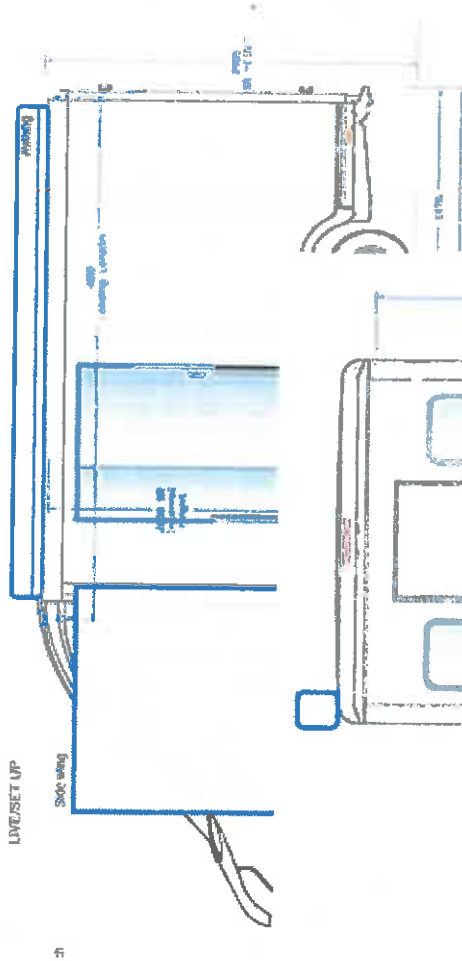
Side view of open unit



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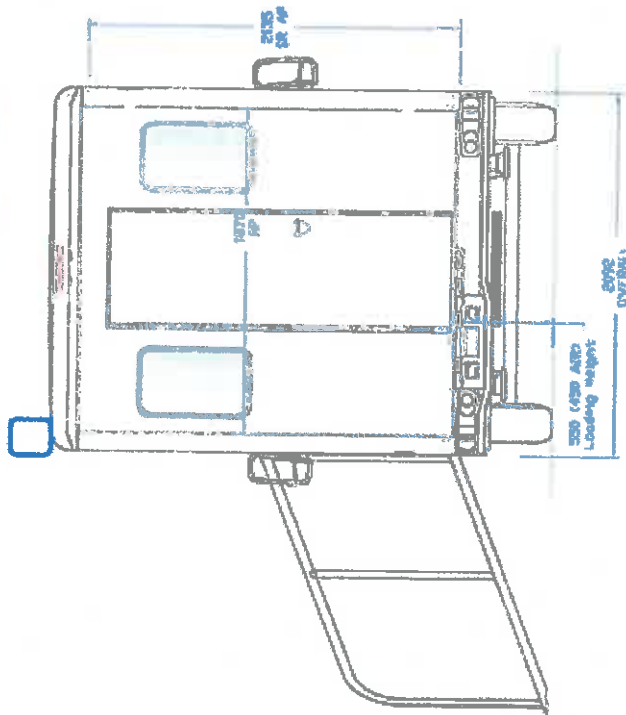
CANCER RESEARCH UK



Rear view of open unit

Width (5.55m)

Length (6.65m)



Front external view:

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Inside items include – items for Body Mass Index testing, waist measurement and Smokerlyzer testing, posters and leaflets which can be taken away, seating area and a separate room which can be screened off for confidential conversations with a nurse.
Outside items include – chairs, tables with visual displays linking to the Roadshow messaging. A-frames with signs, summer umbrella, and additional leaflets which can be taken away.

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